

Planning Board Minutes

Tuesday July 12, 2022

Town Hall and Call in

7:00 PM Phone Call Initiated 7:00pm

Board Members Present:

Don Gagnon, Chair

Shaun Lennon

Craig Willis

Absent:

Lisa Peltier

Rose Borgnis

Guests:

Michelle Lampro – Chair – Conservation Commission

Chris Brown – BRPC

7:10 pm – Chair Gagnon opened the meeting.

Meeting with Chris Brown, BRPC on pending Accessory Dwelling Unit and Short Term Rental bylaws:

Mr. Brown introduced himself, he was selected to assist the Planning Board in the Development of a Town of Washington specific Accessory Dwelling Unit (ADU) and Short Term Rental (STR) bylaws in conjunction with the DLTA grant awarded to the Town for this assistance. The process began with Mr. Brown reviewing the State's model ADU bylaw section by section asking the Board as to what the town's intension and expectations were. Using the information provided by the Town Plan Steering Committee the Planning Board worked with Mr. Brown on each section. Mr. Brown guided the PB thru the process providing insights and information gathered from his work with other town. Mr. Brown also reviewed the town's positions and intent for STRs.

Upon completion of the interview Mr. Brown advised that he would provide the Board with draft versions of both the ADU and STR bylaws for our next meeting.

Meeting with Michelle Lampro, Chair – Conservation Commission regarding Buffer Zones:

Michelle asked to come before the PB in order to clarify the definition and management of Buffer Zones in zoning issues. Simply put: "If work is to be done in a Buffer Zone, the Conservation Commission determines if said work in the zone is permissible. Permissible means it will not have a negative impact on the resource area. By definition *"A buffer zone is an undeveloped area directly adjacent to a body of water. Buffer zones include aquatic plants in shallow water, moisture-loving plants along the shore, and upland plants in dry soils."* There is a list of 8 items that are covered by this statute. The Conservation needs to be consulted any time a buffer zone is impacted by construction or physical alteration.

The PB thanked Michelle for reaching out the PB to assist in our understanding of this issue.

A motion was made and seconded to adjourn, all in favor. **8:15 - Meeting adjourned**

Respectfully Submitted,
Don Gagnon - Chair