

Joint Washington & Middlefield Select Boards with Town Administrator Screening Committee

January 6, 2023 7:00– 9:00 PM

Washington Town Hall, 8 Summit Hill Rd, Washington MA 01223

Hybrid Meeting — *Remote attendance is also available via Zoom:*

<https://us02web.zoom.us/j/89970521793?pwd=Ry9LQ3dMZWpnS0dqVnR3ZnhtbWR2dz09>

Or call-in: 929-205-6099 | Meeting ID: 899 7052 1793 | Passcode: 318636

AMENDED AGENDA*

1. Organize

- a. Acceptance of minutes from 12/16/22 meeting.
- b. Briefly discuss the Agenda and Interview Process.

~~2.~~ **Second Interview Candidate #3**

[Candidate # 3 has withdrawn for personal reasons]

3. Discussion

- a. General discussion of Candidates' knowledge, skills and abilities for the position.
- b. Discuss current Candidate and next steps.
- c. Discuss process for references and background checks.
- d. Make a decision on whether to extend offer to any candidate.
- e. Set time, date and place of next meeting if necessary.

** Amended due to change in circumstances less than 48 hours in advance*